

JUNE 19, 2014

The Freedom Area School Board held their Regular Board Meeting on June 19, 2014, in the Middle School Library. Vice President Mary Ann Petcovic called the Business Meeting to order at 7:00 pm, EST.

Board Members Present:

Alan Colorito
Harry Gilarno (Arrived 7:10 pm)
Dawn Greene
Lori Pail
Mary Ann Petcovic
Lorraine Rocco
Jennifer Sayre
Dennis Sharpless (Arrived 7:05 pm)

Board Members Absent:

Barbara Heyman (Hospital)

School Staff Present:

Dr. Jeffrey Fuller, Superintendent
Noriene Plate, Business Manager
Edward Shephard, Faculty & Track Coach

Solicitor:

Matt Hoffman, Esq.

Scott Smith, Owner's Construction Representative/Clerk of the Works

Guests: **Public sign-in sheet is attached to the minutes in the minute book.**

COMMUNICATIONS:

1. The following Elementary Students placed at the Invention Convention held on Wednesday, May 14, at Big Beaver Falls School District:
 - Tyler Misencik, Big Knob Elementary – Won 1st Place for 1st Grade
 - Logan Bickerstaff, Conway Elementary – Won 2nd Place for 2nd Grade
 - Josiah Dubovi, 4th Grade, Big Knob Elementary – Participant Ribbon
2. Congratulations to Freedom Area High School Student Jonathan Bittner, recipient of the Eagle Scout Award – letter of Congratulations was sent from the Board of School Directors and Superintendent
3. Receipt of letter from Borough of Conway thanking Keith Kovalic, High School Band Director, and the Freedom High School Marching Band for participating in the Annual Conway Memorial Day Parade
4. The following students qualified for States in Track and Field:
 - Trevor Adams
 - Brenton Harrison
 - Niki Vargo
 - Jared Hogue
 - PIAA Medalist in the 100 and 200 Meter Dashes
 - WPIAL Champion in the 200 Meter Dash
5. Freedom Area High School H.O.P.E. and Student of the Month Awards for May/June 2014 (Administrative Report):
 - H.O.P.E. Award (Theme – “Teacher Excellence”):
 - Dr. Brian Wargo, High School Physics Teacher
 - Students of the Month Award (Theme – “Academics/Attendance”):
 - 12th Grade:
 - Girl - Jen Wallis
 - Boy - Anthony Mohrbacher
 - 11th Grade:
 - Girl - Morgan Calahan
 - Boys - Jacob Beckey and Luke Kiefer

-10th Grade:

- o Girl - Brianna Frashure
- o Boys - Vince Rose and Aaron Scheider

-9th Grade:

- o Girl - Meghan Kiefer
- o Boys - Jarrett Boyd and Kameron Mayhue

- Henry Mancini Musical Theatre Award-District Performance of “The Wizard of Oz”:
 - Nominated for 9 of 14 possible awards:
 - o Outstanding Choreography Execution
 - o Outstanding Community Engagement
 - o Outstanding Ensemble
 - o Outstanding Leading Actor – Robbie Raso, The Cowardly Lion/Zeke
 - o Outstanding Noteworthy Group – The Crows
 - o Outstanding Overall Performance
 - o Outstanding Overall Production
 - o Outstanding Technical Execution
 - o Outstanding Vocal Ensemble
 - Earned 3 Awards:
 - o Outstanding Ensemble
 - o Outstanding Technical Execution
 - o Outstanding Vocal Ensemble

Other:

- July/August 2014 School Board Meetings:
 - July – To Be Determined
 - August 14 and August 21
- Use of School Facilities Schedule (According to Policy) (Enclosure)

Note in Minutes:

- Finance/Operations Committee Meeting was held on Thursday, May 29, at 7:00 P.M., in the Middle School Library, followed by an Executive Session for Personnel Matters
- Distribution to Board Members copy of letter to be mailed to parents/guardians of students to start of 2014-2015 School Year, notifying of audio recording on school buses and school vehicles per revised Board Policy No. 810.2, Transportation – Video/Audio Recording

MINUTES:

Motion by Pail, seconded by Green, to approve the following minutes:

Agenda Board Meeting	May 1, 2014
Regular Board Meeting	May 6, 2014
Finance/Operations Committee Meeting	May 29, 2014

Roll Call Yea Votes – Sayre, Rocco, Petcovic, Pail, Colorito, and Greene. Motion carried – 6
Vote Yeas.

ENCLOSURES:

- A. Use of School Facilities Schedule (According to Policy) (Communications – Item D.)
- B. June 2014 Budget Transfers (Finance – Item G.)
- C. Resolution of 2014 Homestead/Farmstead Exemption (Finance – Item H.)
- D. Resolution allocating Fund Balance between Committed, Assigned and Unassigned Funds as required by GASB 54 (Finance – Item I.)
- E. Resolution Adopting Final Budget for School Fiscal Year beginning July 1, 2014, and ending June 30, 2015 (Finance – Item J.)
- F. Memorandum of Understanding with the Freedom Educational Support Professional Association regarding Independence Day recognized as a paid holiday in the context of a regularly scheduled four-day work week (Operations – Item H.)
- G. List of Student Activity Account signatures for Students and Activity Sponsors (Extra-Curricular – Item A.)

- H. Free/Reduced Lunch Report as of June 9, 2014 – District at 44.56%
- I. In/Out Migration Report as of June 5, 2014 – District at 1,471 (-1 from April 2014; -20 from Third Day Enrollment)
- J. Cyber/Charter School Enrollment as of June 2, 2014 – Current Projected Annual Cost for 2013-2014 School Year \$635,127.70; 36 Cyber/Charter Students, 31 Brick and Mortar Students – Total No. of Students – 67
- K. BVIU School Board Notes for May 28, 2014 Meeting
- L. Average Daily Membership for Freedom Area School District, 180 Day Report – 1,499

SUPERINTENDENT’S REPORT:

Dr. Fuller, Superintendent, provided his 2013/14 annual review of the District to include the Active Shooter Training held on Friday, June 6.

Motion by Rocco, seconded by Sayre to approve release time, According to Policy, for Superintendent to attend State Legislator Orientation Flight, July 10, ARW-Pittsburgh International Airport, Cost Mileage.

Roll Call Yea Votes – Sayre, Rocco, Petcovic, Pail, Colorito, and Greene. Motion carried – 6
Vote Yeas

Note in Minutes:

- Receipt of letter from Pennsylvania Department of Education (Dated June 18, 2014) Granting Freedom Area School District an exception to the 180 day student attendance requirement – One day for Big Knob Elementary School due to loss of power on January 6, 2014

Note: Board Member D J Sharpless arrived at 7:05 pm, EST

FINANCE:

Motion to approve the following finance items was made by Pail, seconded by Sayre, and unanimously approved through consent agenda: **(Copies of items CA:1 – CA:7 are attached to the minutes in the minute book)**

- CA:1 Bills in the amount of \$639,593.97 (Second Check Run for May 2014)
- CA:2 Bills in the amount of \$379,290.67 (First Check Run for June 2014)
- CA:3 Capital Improvement First Check Run for June 2014 - \$68,884.86 + \$41,441.96 = \$110,326.82
- CA:4 Primary Center Construction Payments in the amount of \$600.00 (Second Check Run for May 2014) and \$242,112.54 (First Check Run for June 2014); as approved by VEBH Architects and S. P. Smith Construction (Handout 6-12-14 – Scott Smith)
- CA:5 May 2014 Treasurer’s Report

	<u>May 2014</u>
Money Market, Huntington Bank	\$ 2,519,389.92
General Fund, Huntington Bank	\$ 51,363.84
Payroll, Huntington Bank	\$ 227.26
PA Treasury Invest	\$ 3,167,311.25
Premier Savings – Huntington	\$ 324,075.28
PSDLAF – Regular Account	\$ 3,090.69
PSDLAF Max - General Fund	\$ 1,953,804.55
PSDLAF/ESB Bank CD - General Fund	\$ 1,987,382.43
PA Treasury-Invest Capital Projects	\$ 212,944.42
PSDLAF/ESB/Huntington CD - Capital Projects	\$ 935,000.00
PSDLAF Max – Capital Projects	\$ 2,085,069.54
Huntington – Capital Improvement	\$ 681,642.39
Student Activity Account	\$ 53,291.70
Huntington – Bodkin Scholarship	\$ 236,540.93
PSDLAF MAX – 2014 Construction Fund	\$ 9,500,000.00
PSDLAF – 2014 Construction Fund	\$ 55,721.50

- CA:6 May 2014 Food Service/Cafeteria Report
- CA:7 June 2014 Budget Transfers (Enclosure)
- CA:8 Resolution of 2014 Homestead/Farmstead Exemption in the amount of \$500,773.98; \$500,762.54 to be received from the Commonwealth, plus \$11.44 carryover from 2013, and distributed to 3,297 Homesteads/Farmsteads as certified as of May 1, 2014, by the Beaver County Assessor (Signatures Required) (Enclosure)
- CA:9 Resolution allocating fund balance between Committed, Assigned and Unassigned Funds as required by GASB 54 (Administrative Report) (Signatures Required) (Enclosure)
- CA:10 2014-2015 District Budget in the amount of \$21,400,000 and PDE-2028 According to Section 687 of the School Code – Resolution includes the following: (Signatures Required) (Enclosure)
1. 48.3 Mills of Each Dollar of Assessed Property
 2. One-Half of 1% Earned Income Tax
 3. One-Half of 1% Real Estate Transfer Tax
 4. \$5.00 of Local Services Tax
- CA:11 Printing of Real Estate Tax Bills with Beaver County Court House Printing Services:

Payment Periods:

Discount	July 1, 2014 – August 31, 2014
Face	September 1, 2014 – October 31, 2014
Penalty	November 1, 2014 – December 31, 2014

Installment Plan Dates:

August 31, 2014
 September 30, 2014
 October 31, 2014

- CA:12 Payment of bills deemed necessary during July 2014 (if no Board Meeting)
- CA:13 2014-2015 Budget Transfers needed/required for/by year-end audit
- CA:14 2014-2015 Agreement with OMNI Group for 403(b) Third Party Services, Cost \$1,896 (No increase from previous year)
- CA:15 '98 Bond payment in the amount of \$776,216.25
- CA:16 2014-2015 Insurance Rates thru First National Insurance Agency, Inc. (Broker): (Signatures Required)

• **PSBA:**

	<u>EXPIRED</u>	<u>RENEWAL</u>
Commercial Package	\$32,087	\$36,435
TRIA	\$ 801	\$ 831
Deductible to \$5000	\$ 8,013	\$ 8,493
Equipment Breakdown	\$ 5,696	\$ 5,872
School Leaders ELL	\$12,029	\$12,292
Umbrella (\$5 Million)	<u>\$ 8,256</u>	<u>\$ 8,901</u>
TOTAL	\$66,882	\$72,824

• **SELECTIVE:**

Business Auto	\$ 8,991	\$ 6,969
---------------	----------	----------

- CA:17 Request from Freedom Area Tax Collectors for District to purchase 12.5 hours of technician support for the CompuTax Program, Cost \$500
- CA:18 Resolution of 2014-2015 Beaver County Career & Technology Center Operating Budget in the amount of \$5,045,229.08 (Increase of \$191,097.94 from 2013-2014 Budget) (Signatures Required)
- CA:19 Beaver County Career & Technology Center Joint School Board Resolution amending the Articles of Agreement (Signatures Required)

Note: Board Member Harry Gilarno arrived at 7:10 pm, EST

Roll Call Yea Votes – Rocco, Petcovic, Sharpless, Pail, Sayre, Rocco, Gilarno, and Greene.
 Vote Motion carried – 8 Yeas.

EDUCATION:

Motion to approve the following Education items was made by Greene, seconded by Gilarno, and was unanimously approved through consent agenda according to Act 48:

CA:1 PROFESSIONAL DEVELOPMENT:

1. Gifted:
 - a. Sara Miller, K-8 Gifted Coordinator, Beaver County Gifted Consortium meetings for 2014-2015 School Year, BVIU, Cost mileage
2. Special Education:
 - a. Special Education Contact Meetings for 2014-2015 School Year, BVIU, Cost Mileage:
 - i. Misty Slavic, Director of Special Education
 - ii. Gene Feliciani, School Psychologist
 - b. School Based ACCESS Program (SBAP) Trainings for 2014-2015 School Year, PaTTAN-Pittsburgh, Cost mileage:
 - i. Misty Slavic, Director of Special Education
 - ii. Marian Leo, Special Education Secretary
 - iii. Noriene Plate, Business Manager
 - c. IEP Writer Focus Group Meetings/Trainings for 2014-2015 School Year, location varies, Cost mileage:
 - i. Misty Slavic, Director of Special Education
 - ii. Marian Leo, Special Education Secretary
3. Other:
 - a. Brandi Burger, High School Biology Teacher, AP Summer Institute Training, June 23-26, AIU3-Homestead, Cost \$900 Registration fee plus mileage
 - b. Craig Atkison, High School Biology Teacher, Trout in the Classroom Yearly Meeting, June 25, Bellefonte-PA, Cost Mileage
 - c. Misty Slavic, Director of Curriculum & Instruction:
 - i. Curriculum Council Meetings for 2014-2015 School Year, BVIU, Cost Mileage
 - ii. Federal Programs/Non-Public School Consultation meetings for 2014-2015 School Year, BVIU, Cost Mileage

STUDENTS AND STAFF TRAVEL:

1. Other:
 - a. Beth Majors, High School Business/Technology Teacher, State DECA Board Meeting, June 24-26, Days Inn-State College, No Cost to District
 - b. Aaron Fitzpatrick, High School English Teacher/Yearbook Sponsor, Gettysburg Yearbook Experience-Gettysburg College Field Trip, July 13 thru July 17, Cost \$500 Registration fee plus tours (\$46)
- CA:2 Ryan Smith as Full-Time Middle School Lead Teacher/Math Coach for 2014-2015 School Year, Salary plus \$2,000 stipend
- CA:3 Tuition Agreement with Central Valley School District for 2014-2015 School Year for one (1) student to attend Freedom Area School District (Signature Required)
- CA:4 The following student teachers for 2014-2015 School Year:
1. Marisa Braddock, Slippery Rock University – to be placed with Shanda Wyatt, Middle School Learning Support Teacher, August 25 thru October 17, 2014; to be placed with Tricia Schink, Conway Elementary 2nd Grade Teacher, October 20 thru December 11, 2014 (Clearances on File)
 2. Tara Testa, Slippery Rock University – to be placed with Kristine McCowin, Big Knob Elementary 1st Grade Teacher, August 25 thru October 17, 2014; to be placed with Colleen Tyler, Big Knob Elementary 3rd Grade Teacher, October 20 thru December 11, 2014 (Clearances on File)
- CA:5 Letter of Agreement with Education for Children and Youth Experiencing Homelessness (ECYEH) Region 4 to comply with the requirements and goals of the ECYEH Program
- CA:6 FMLA, According to Policy, for Catherine-Noel Schultz, High School English Teacher effective approximately August 18 thru November 7, 2014
- CA:7 2014-2015 School Year Contract for Special Education Programs and Services with the BVIU at a cost of \$39,800 per student (Decrease of \$187 from previous year) (Currently seven (7) students enrolled)
- CA:8 College in High School Agreement with Community College of Beaver County effective July 1, 2014, thru June 30, 2017, at \$50 per credit (Signatures Required)
- CA:9 2014-2015 School Year Agreement with Mars Home for Youth - \$85 per student, per day, for Special Education (No increase from previous year) and \$80 per student, per day, for Regular Education (No increase from previous year) (No District Students at this time)
- CA:10 2014-2015 School Year Agreement with Holy Family Institute - \$130 per student, per scheduled school day, for Special Education (Increase of \$5.50 from previous year)

Roll Call Yea Votes – Rocco, Petcovic, Sharpless, Pail, Sayre, Rocco, Gilarno, and Greene.
 Vote Motion carried – 8 Yeas.

OPERATIONS:

Motion to approve the following Operations items was made by Gilarno, seconded by Rocco, and unanimously approved through consent agenda:

- CA:1 Release Time, According to Policy, for Matt Scala, Director of Technology, to attend 2014-2015 Technology Coordinators' Meetings, BVIU, Cost mileage
- CA:2 Release Time, According to Policy, for the following to attend the School Nutrition Association of Pennsylvania Annual Conference, Lancaster, Cost mileage plus tolls:
 - 1. Dawn Fronius, Food Service Director – July 27-30
 - 2. Becky Spieler, High School Head Cook – July 28-30
- CA:3 Luiz Baccaro as permanent part-time Custodian (Clearances on file, pending receipt of New Employee Drug Screening)
- CA:4 The following retirements:
 - 1. Harvey Ruckert, Maintenance Department, effective July 11, 2014
 - 2. Paul Peel, Middle School Custodian, effective July 22, 2014
- CA:5 Recommendation by Dawn Fronius, Food Service Director, to continue using Colteryahn Dairy, current Milk/Beverage Supplier, thru January 2015 due to New Regulations with the Healthy Hunger Free Kids Act
- CA:6 Agreement with Medic Rescue Ambulance Service effective July 1, 2014, thru June 30, 2015 – Cost \$3,300 (Increase of \$100 from previous year)
- CA:7 Bus Transportation to Baden Academy from Conway Elementary for 2014-2015 School Year for student who resides in Monaca (Administrative Report)
- CA:8 Memorandum of Understanding (MOU) with the Freedom Educational Support Professional Association regarding Independence Day recognized as a paid holiday in the context of a regularly scheduled four-day work-week (Signatures required) (Enclosure)
- CA:9 Contract with CT Consensus Technologies (IT Services, Helpdesk, and Server Maintenance) for the period of July 1, 2014, thru June 30, 2015, in the amount of \$45,000 (Increase of \$16,053) (Budgeted)

Roll Call Yea Votes – Pail, Rocco, Petcovic, Sayre, Rocco, Gilarno, Sharpless, and Greene.
 Vote Motion carried – 8 Yeas.

Note in Minutes:

- Detailed List of Computer CPU's to be disposed
- Food Facility Inspection Report by Pennsylvania Department of Agriculture for:
 - Conway Elementary School, Status – In Compliance (May 20, 2014)

FACILITIES MASTER PLAN:

- A. Business Manager, Noriene Plate, reported that she was still gathering information on the High School road project.

Motion by Gilarno, seconded by Sayre, to approve Agreement with Verizon-PA, Inc. to relocate cable to accommodate renovations, Cost \$10,800 (Administrative Report).

Roll Call Yea Votes – Pail, Rocco, Petcovic, Sayre, Rocco, Gilarno, Sharpless, and Greene.
 Vote Motion carried – 8 Yeas.

Jen Sayre, Board Member and Track Committee Chair, provided the following update:

- Said the Freedom Area Educational Foundation granted permission for the Committee to collect personal donations for the track through their website with a \$2.00 pay pal surcharge.
- Noted there may be opportunity for corporate support/sponsorship for an eight (8) lane track saying:
 - a. We lack an 8 lane track in our section
 - b. There would be greater opportunity for playoffs, qualifiers, and invitationals
 - c. Could provide the ability to start a summer youth program

- That sponsors often ask for cost sharing information in advance.
- Requested approval for information on the District and to use the school name when requesting donations. Permission granted.
 - a. Asked what can we commit financially from the District

Continued discussion on the track included:

- Dan Engen, Architect, VEBH, suggested the process should be broken up into several parts: First – Since bids have already been received from several GeoTechnical Engineering firms (ranging from \$7,500 - \$10,000), he suggested the Board interview the two companies with \$7,500 bids; Second – the exploratory section would create a site plan from existing maps of the mine; and finally for an engineering firm to analyze the borings.
- Noriene Plate, Business Manager, reported that she has received one bid to repair the existing track at \$350,000 and that another bid is in process.
- Dr. Fuller, Superintendent, will contact the Federal Office of Surface Mining to determine when they can come to the Freedom campus to put cameras down the holes DEP previously drilled to determine the viability of the field to support a track and bleachers given the mine below ground.

Other:

- Dr. Fuller, Superintendent, reported a meeting will be held with the New Sewickley Water Authority on Monday, June 23rd in the District's Central Office at 6:30 pm. The Board was invited to attend. Discussed will be the connection fee of \$47,900 for the building project. Dr. Fuller will request a fee reduction at the meeting.

Note: Sayre made a motion to spend \$5,000 for an analysis of the proposed track field, but then rescinded her motion once Engen suggested interviewing the low GeoTechnical bidders first.

Note: The Board will interview the low bidders as suggested and Dr. Fuller will also contact DEP to conduct an investigation of the field in question.

- Scott Smith, Smith Construction Services, LLC, and Clerk of the Works, reported on the following:
 - Work completed to date to include temporary fence being installed, complete relocation of fiber optic lines, new power service entrance lines and de-energize old service lines.
 - Generated a list of 17 “Value Engineering Considerations” for the Board to consider.
 - Requested approval for a “not to exceed amount” of \$8,314 for a change order to add three valves to connect a new water line for the Primary Center.

Motion by Gilarno, seconded by Colorito, to approve change order up to \$8,314 for three valves, cross and reducer onto the existing 6” water line in order to connect the new water line for the Primary Center.

Roll Call Yea Votes – Pail, Rocco, Petcovic, Sayre, Rocco, Gilarno, Sharpless, and Greene.
Vote Motion carried – 8 Yeas.

Motion by Rocco, seconded by Pail, to approve \$49,500 to New Sewickley Township Municipal Authority for a Capital Connection fee necessary for connecting the new addition to the existing municipal water line.

NOTE: District is sending correspondence to the Municipal Authority requesting that the fee be reduced to \$24,750.

Roll Call Yea Votes – Pail, Rocco, Petcovic, Sayre, Rocco, Gilarno, Sharpless, and Greene.
Vote Motion carried – 8 Yeas.

EXTRA-CURRICULAR:

Motion to approve the following Extra-Curricular items was made by Sharpless, seconded by Sayre, and were unanimously approved through consent agenda:

- CA:1 List of Student Activity Account Signatures for students and activity sponsors
(Enclosure)
- CA:2 Accept Resignation from Pete Kappas as High School Drama Club Stage Manager
- CA:3 The Following Coaches:
1. Jillian Babish as Assistant Varsity Volleyball Coach, Salary According to Contract (Clearances on File)
 2. Zeke Stroupe as Volunteer Assistant Wrestling Coach (Clearances on File)
 3. Bill Boggs as Assistant Football Coach, Salary \$1,400 (Clearances on File)
- CA:4 Request from Keith Kovalic, High School Band Director, to allow Students of the “Big Red” Marching Band (Band and Unit Members Only) to travel to Florida tentatively scheduled for Tuesday, April 21 (after School) thru Sunday, April 26, 2015 (No Cost to District)
- CA:5 Agreement with UPMC Sports Medicine of UPMC Presbyterian Shadyside to provide Athletic Training Services for 2014-2017, Cost \$20,000 annually, paid quarterly. (Signatures Required) (Pending Solicitor’s Review)
- CA:6 Chris Coennen as Football Video Recording/Scouting Program Coordinator, Salary \$1,000 (Clearances on File)

Roll Call Yea Votes – Rocco, Petcovic, Sharpless, Pail, Sayre, Rocco, Gilarno, and Greene.
Vote Motion carried – 8 Yeas.

EXECUTIVE SESSION

Executive Motion by Greene, seconded by Pail, to go into Executive Session at 8:34 pm,
Session EST, to discuss a student related matter.

Roll Call Yea Votes – Rocco, Petcovic, Sharpless, Pail, Sayre, Rocco, Gilarno, and Greene.
Vote Motion carried – 8 Yeas.

Out of Motion by Greene, seconded by Pail, to adjourn Executive Session at 9:05 pm,
Executive EST.
Session

Roll Call Yea Votes – Rocco, Petcovic, Sharpless, Pail, Sayre, Rocco, Gilarno, and Greene.
Vote Motion carried – 8 Yeas.

Motion by Greene, seconded by Colorito, to approve an addendum to the Administrative Compensation Plan providing a one-time stipend in the amount of \$1,500 for Administrators that are awarded a Doctorate Degree.

Roll Call Yea Votes – Rocco, Petcovic, Sharpless, Pail, Sayre, Rocco, Gilarno, and Greene.
Vote Motion carried – 8 Yeas.

ADJOURN:

Adjourn Motion by Greene, seconded by Sayre, to adjourn. All members voting Yea.
8 Yeas. Adjourned at 9:06 pm, EST.

Submitted by:

Lorraine Rocco, Board Secretary